



<b>Subject:</b>	Request for use of City Hall by Belfast Children's Festival
<b>Date:</b>	17 December 2019
<b>Reporting Officer:</b>	John Walsh, City Solicitor and Director of Legal and Civic Services
<b>Contact Officer:</b>	Aisling Milliken, Functions and Exhibition Manager

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
<b>After Committee Decision</b>	<input type="checkbox"/>
<b>After Council Decision</b>	<input type="checkbox"/>
<b>Some time in the future</b>	<input type="checkbox"/>
<b>Never</b>	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	To consider a request from Young at Art, organisers of the Belfast Children's Festival, for the use of City Hall on Sunday 8 March 2020.
<b>2.0</b>	<b>Recommendations</b>
2.1	The Committee is requested to: <ol style="list-style-type: none"><li>1. Authorise Young at Art to use City Hall on 8<sup>th</sup> March 2020 for activities programmed as part of Belfast Children's Festival</li><li>2. Agree to waive the fee for hire for this event</li></ol>
<b>3.0</b>	<b>Main report</b>
3.1	<u>Key Issues</u> Members will be aware that requests for the use of City Hall are normally dealt with under the authority delegated by the Committee to the Director of Legal and Civic Services using criteria agreed for this purpose. Occasionally however, it is necessary to place such requests

	<p>directly before the Committee, for example for large scale events in the City Hall or its grounds and the request set out below falls into this category.</p>
3.2	<p>A request has been received from Belfast-based Young at Art, for the use of City Hall on 8<sup>th</sup> March for the purpose of hosting free events programmed as part of the Belfast Children's Festival 2020. The Council granted permission for a similar event in previous years.</p>
3.3	<p>The event will be free to participants and the organisers estimate up to 500 people (majority families) would be in attendance.</p>
3.4	<p>The organisers are Young at Art, a Belfast based charity and one of Northern Ireland's leading children's arts organisations. They are the creators of the <a href="#">Belfast International Children's Festival</a> and <a href="#">Young at Art Events</a>. From its base in Belfast's city centre, Young at Art coordinates an award winning international festival for young people, and an events agency, and a wide variety of projects that encourage children and young people under 18 to enjoy the arts. Belfast City Council currently contributes multi annual funding to the organisation via Place &amp; Economy Department (Tourism, Culture and Arts).</p>
3.5	<p>Young At Art will provide all stewarding/marshalling staff, first aiders and would comply with the usual conditions including indemnities for damage and submission of a formal event-management plan etc. Staff from Place &amp; Economy Department will liaise with the organisers and City Hall Function Management Unit formally in advance of the event, to ensure that the event runs smoothly.</p>
3.6	<p>The event would take place in various spaces and rooms within City Hall from 10am until approximately 5pm and would be open to the public. Family-friendly tours would take place in addition to the usual public tours during that day.</p>
3.7	<p><u>Financial &amp; Resource Implications</u></p> <p>Any costs for stewarding/ equipment etc would be covered by the organisers. The utilities costs on the day are of a very minor nature. There are no concerns from an asset management point of view, although the organizers would be required to provide the usual insurances, indemnities and obligations.</p>

3.8	<u>Equality or Good Relations Implications/Rural Needs Assessment</u> None associated with this report.
4.0	<b>Appendices – Documents Attached</b>
	Appendix 1 - Link to event and organiser: <a href="https://www.youngatart.co.uk/festival">https://www.youngatart.co.uk/festival</a>